

Construction Project Manager, Centretown Citizens Ottawa Corporation

Centretown Citizens Ottawa Corporation (CCOC), a private non-profit housing corporation, is looking for a senior project manager to fill a two-year term position.

The successful candidate will play a key role managing a major redevelopment project in the Centretown area and assist CCOC's Development Coordinator in managing new construction projects and major renewal of existing properties.

Representing the owner, the candidate will act on CCOC's behalf in negotiations with the contractor and liaise with the project team.

Qualifications:

- Architectural or engineering diploma or equivalent field experience
- Minimum ten years experience in project planning, budget preparation, cost control, negotiation, scheduling, contract administration, site review, tenant/trade coordination, estimating, scheduling and project team management
- Field supervision experience required
- Proficiency with Microsoft Project, Word, and Excel
- Valid driver's license and working vehicle

Please forward your resume to [hiring@ccochoosing.org](mailto: hiring@ccochoosing.org) before March 12.

For more information, visit www.ccochoosing.org or contact

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